



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

MINUTES

August 9, 2021

The Advisory Fire Commission met at a regular meeting on Monday, August 9, 2021. Chair Guichard called the meeting to order at 7:01 p.m.

ROLL CALL

Present: Commissioners: Erel Betser – District I
Richard “Tom” Chapman – At Large #2
Michael Daugelli – District III
Mike Egan – At Large #1
Debra Galey – District IV
Matthew Guichard – District II
Soheila Bana – At Large Alternate #1
Walter Fields – At Large Alternate #2
Clayton Laderer – At Large Alternate #3

Fire Chief: Lewis T. Broschard III

Absent: Richard Nakano – District V

PUBLIC HEARINGS

A. August 4, 2021 Report on the Cost of Abatement

Chair Guichard opened the public hearing on the August 4, 2021 Report on the Cost of Abatement. Hearing no objections or protests to the August 4, 2021 Abatement Report, the hearing was closed. Chair Guichard then asked for a motion to adopt the Resolution of Confirmation confirming the August 4, 2021 Abatement Report in the amount of \$35,051.21. Commissioner Betser moved that the Commission adopt the Resolution of Confirmation confirming the Abatement Report, seconded by Commissioner Egan. Motion passed (AYES: Betser, Chapman, Daugelli, Egan, Galey, Guichard; Laderer; ABSENT: Nakano).

Commissioner Chapman made an additional motion to have District staff adjust or modify any charges found to be incorrect because the charge was entered:

- a) more than once,
- b) through clerical error,
- c) through the error or mistake of a material fact, or
- d) illegally

Motion seconded by Commissioner Egan. Motion passed (AYES: Betser, Chapman, Daugelli, Egan, Galey, Guichard; Laderer; ABSENT: Nakano).

B. Hearing on Abatement Orders

Chair Guichard opened the Hearing on Abatement Orders for all properties listed in Exhibit 1, dated August 9, 2021.

There were no property owners in attendance representing any of the 23 properties listed in Exhibit 1.

Chair Guichard closed the hearing and asked for a motion to uphold and enforce all abatement orders listed in Exhibit 1. Commissioner Chapman made a motion to uphold and enforce all abatement orders listed in Exhibit 1. Motion seconded by Commissioner Laderer. Motion passed (AYES: Betser, Chapman, Daugelli, Egan, Galey, Guichard; Laderer; ABSENT: Nakano).

PUBLIC COMMENTS

None

CONSENT ITEMS

A. June 14, 2021 Meeting Minutes

B. July 12, 2021 Meeting Minutes

C. Accept and File Reports:

1. Personnel Report
2. Operating Budget
3. Fire Prevention Report
4. Monthly Activity Reports
5. Suppression Leave Summary

Commissioner Daugelli made a motion to accept and file Items A. through C.5. Motion seconded by Commissioner Chapman. Motion passed (AYES: Betser, Chapman, Daugelli, Egan, Galey, Guichard; Laderer; ABSENT: Nakano).

DISCUSSION ITEMS

A. Declaration of Surplus Equipment – Report of June 11, 2021

Commissioner Chapman made a motion to approve the surplus of equipment listed on the declaration report of June 11, 2021. Motion seconded by Commissioner Egan. Motion passed (AYES: Betser, Chapman, Daugelli, Egan, Galey, Guichard; Laderer; ABSENT: Nakano).

B. Review Bylaws and Discuss Appointment of Alternate Commissioners to Committees

Commissioners discussed possibility of alternate commissioners serving on committees and determined that the Bylaws Committee should have a meeting.

Chair Guichard reappointed himself to the Bylaws committee and requested that staff provide a list of committees for discussion at the next regular meeting.

Chair Guichard will convene a meeting of the Bylaws committee and report back at the next regular meeting. Per Commissioner Chapman's request, the meeting will include discussion of changing the Bylaws to include a Medical Services standing committee.

C. Update on Zonehaven Project

Deputy Chief Aaron McAlister reported that the Contra Costa County Fire Chiefs assessed the Zonehaven evacuation software product and determined it would be beneficial for our County. This internet-based technology will allow us to establish evacuation zones and egress routes for different neighborhoods which will improve fire and law enforcement agencies' ability to plan, organize, and conduct evacuations across the County.

An agreement with Zonehaven has been signed; and efforts are being made to educate fire, law enforcement, and the public.

Commissioner Bana asked if there will be separate zones for unincorporated areas. Deputy Chief McAlister indicated that we will let the zoning software do its work and then work collaboratively with the appropriate agencies to determine how to best use that information. Integration pieces are in process, and agencies are becoming familiar with the software. Implementation will hopefully occur by end of summer in 2022.

Commissioner Betser asked who is responsible for communicating with the public on this subject. Deputy Chief McAlister indicated that this is currently being determined. Hopefully, Zonehaven will be integrated with the CWS system, and there will not be a need for public messaging.

Commissioner Bana asked if there is a proactive program to reach out to public regarding CWS. Deputy Chief McAlister responded that direct sign up is available, and there are numerous programs and community drives to get people to sign up. Chief McAlister also noted that 911 calls through the landline system can be initiated through CWS, and this does not require sign up.

FIRE CHIEF'S REPORT

Reviewed/discussed the August 9, 2021 Fire Chief's report.

COMMISSIONERS' COMMENTS / ITEMS FOR FUTURE AGENDAS

Commissioner Egan indicated that in the Station 4 area, there is concern about annexation taking place prior to reopening Station 4. They feel they are paying taxes and not getting the service. Chief Broschard shared that the next Academy graduates in March 2022, and, from this class, we anticipate staffing a station in East County and also staffing Station 4 by approximately July 2022.

Commissioner Bana asked about fire offenders being required to pay for the cost of fires caused by fireworks. Chief Broschard noted that we can do this when people are found to be negligent. However, the challenge with fireworks is determining the identity of the one person who started the fire – the Fire District's ordinance requires this individual to be identified. The County ordinance puts the burden on the owner of the property at which the fireworks were located.

Commissioner Bana asked about the fire danger signs ordered by the District. Assistant Chief/Fire Marshal Bachman indicated that the signs will arrive this week and that we are in process of assessing locations for sign placement.

Chair Guichard requested that Chief Broschard report on any issues, including from a legal standpoint, that have arisen due to land owners in Napa County purchasing their own fire apparatus and acting as firefighters.

Commissioner Chapman asked if Chief Broschard is aware of the practice of State Farm and Allstate insurance companies having their insureds use a third party service to remove particles use gel coating for fire prevention. Chief Broschard responded that he does not know how available that service is in CA. However, he is aware that third party services are being used in other states to remove vegetation and use gel to protect the asset. The problem has to do with integration with local fire agencies. AIG has been doing this for a long time; and it seems to be a growing trend.

Meeting adjourned at 8:07 p.m.

NEXT MEETING DATE AND TIME

The next SPECIAL meeting is scheduled for September 13, 2021, 7:00 p.m.

The next Regular meeting is scheduled for October 11, 2021, 7:00 p.m.



Latonia Ellingberg, Recording Secretary